



DEPARTMENT OF THE NAVY  
OFFICER IN CHARGE  
NAVAL SAFETY CENTER DETACHMENT NAVAL SCHOOL OF AVIATION SAFETY  
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PENSACOLA, FLORIDA 32508-5271

Canc frp: Sept 2016

NAVSCOLAVSAFENOTE 1520 CH-1

03 SEP 2015

NAVSCOLAVSAFE NOTICE 1520 CH-1

From: Officer in Charge, Naval School of Aviation Safety

Subj: NAVAL SCHOOL OF AVIATION SAFETY (NAVSCOLAVSAFE) COURSES  
FOR FISCAL YEAR (FY) 2016

Ref: (a) OPNAVINST 3750.6S  
(b) OPNAVINST 1542.7D

Encl: (1) FY 2016 Quota Assignments  
(2) FY 2016 Schedule of Classes

1. Purpose. To issue information concerning safety education and the schedule of classes for fiscal year (FY) 2016 by the Naval Safety Center Detachment, Naval School of Aviation Safety (NAVSCOLAVSAFE).

2. Background. References (a) and (b) provide guidance and training requirements for the NAVSCOLAVSAFE, which is tasked with conducting an Aviation Safety Officer (ASO) Course, Aviation Safety Command (ASC) Course, Aviation Safety Manager (ASM) Course, and Crew Resource Management Instructor (CRMI) Course.

3. Courses. Four courses are offered:

a. Aviation Safety Officer (ASO) Course. A 23 instructional day course designed to prepare aviation safety officers, as defined in reference (a), to assist Commanders and Commanding Officers in conducting mishap prevention programs. ASOs completing this course will be able to investigate mishaps, organize and administer a squadron mishap prevention program, manage and lead a safety culture, and coordinate aviation safety information.

b. Aviation Safety Command (ASC) Course. A six-day course designed to indoctrinate aviation squadron Commanding Officers (CO), Executive Officers (XO), Officers-in-Charge, and officers screened for command in the policies, philosophy, and techniques of an effective command safety program. Senior member training is incorporated within this course which will prepare graduates to act as senior members of aircraft mishap boards.

c. Aviation Safety Manager (ASM) Course. The ASM course is a five day course designed to prepare mid-grade officers as Aviation Safety Managers in the policy, implementation, and management of an effective Air Station, Staff, MAG, or Wing Aviation Safety Management System. This course will also satisfy the OPNAVINST 3750.6 (series) currency requirements of an ASO.

**The ASO or ASC course is a prerequisite to attend the ASM course. Note: If billet assigned requires an ASO per OPNAVINST 3750.6, the ASM student must be a graduate of the ASO course.**

d. Crew Resource Management Instructor (CRMI) Course. A four-day course designed to prepare officers to fulfill duties as CRM Instructors and program managers in accordance with reference (b). CRM Instructors completing this course will be able to administer a local CRM program for their type model series aircraft.

#### 4. Eligibility

a. ASO. Designated naval aviators or naval flight officers with deployment or detachment experience and the rank of Warrant Officer or O-3 and higher, in a billet requiring the ASO course. Naval aerospace physiologists designated for assignment as Aeromedical Safety Officers. Any exceptions and requests from other services or organizations shall be directed to the Director, NAVSCOLAVSAFE.

b. ASC. Current or prospective COs, XOs, Officers-in-Charge, and aircraft carrier safety officers who are designated naval aviators or naval flight officers with the rank of O-4 and senior. Exceptions and requests from other services or organizations shall be directed to the Director, NAVSCOLAVSAFE.

c. ASM. Graduate of the ASO, or the ASC course, and designated to serve in a naval aviation Air Station, Staff, MAG or Wing ASO billet. Any exceptions and requests from other services or organizations shall be directed to the Director, NAVSCOLAVSAFE.

d. CRMI. Designated Navy and Marine Corps pilots, NFOs and positionally qualified enlisted aircrew with deployment or detachment experienced and the rank of O-3 or E-5 and higher. Any exceptions and requests from other services or organizations shall be directed to the Director, NAVSCOLAVSAFE.

5. Quotas. Refer to enclosure (1) for Quota assignments. TYCOM Quota Managers shall submit quota rosters via email to the NAVSCOLAVSAFE Quota Manager no later than **fourteen days prior** to class convening dates. Quota rosters should contain name, rank, unit, platform, cell phone number, and e-mail address (if available) of each person assigned a quota. Additional quota requirements should be listed as standbys on quota submissions and ranked in order of precedence. The NAVSCOLAVSAFE Associate Director will control all unassigned quotas at the two week deadline. Reference the NAVSCOLAVSAFE web page for on-line registration, contact information, and prerequisites - <http://www.public.navy.mil/comnavsafecen/Pages/aviation/SAS/index.aspx>

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6. Berthing and messing. **Students are responsible for making billeting arrangements.** Proportional messing is available and a memorandum will be provided to each student.

7. Reporting. Classes will convene in Building 633, north wing, NAS Pensacola, on the scheduled course starting date. ASO, ASC, and ASM officers report by 0800 to Room 158. CRMI students report by 0800 to Room 219 on the class start date as listed in enclosure (2).

8. Uniform Requirements. The dress code for classes is green or tan Flight suits as appropriate, or as service directed (e.g. USMC Service uniform on Fridays).

9. Additional Information. All questions and requests for additional information should be directed to:

Associate Director, School of Aviation Safety  
181 Chambers Ave, Suite A  
Pensacola, FL 32508-5271  
DSN 459-3181, Commercial (850) 452-3181  
Facsimile DSN 459-8732, Commercial (850) 452-8732

10. Cancellation contingency. Upon schedule completion.



C. M. SAINDON

Distribution:  
BUPERS  
CG FOURTH MAW  
CNATRA  
COMNAVAIRLANT  
COMNAVAIRFORES  
COMNAVSAFECEN  
COMNAVSURFPAC  
NOMI  
HQMC SD

BUMED  
CMC  
COMDTTCOGARD  
COMNAVAIRFOR  
COMNAVAIRSYS COM  
COMNAVSURFLANT  
NETSAFA

ASO, ASC, CRM-I, ASM Quota Allocation FY-16

ASO									ASC								TT	CRM I	ASM *
QUOTA HOLDER	16-1	16-2	16-3	16-4	16-5	16-6	16-7	TTL	16-1	16-2	16-3	16-4	16-5A	16-5B	16-6	16-7	L	All Classes	All Classes
BUMED	0	0	1	2	2	2	0	7	NOTE 1								0	0	0
BUPERS	NOTE 1							0	19	19	19	19	19	19	19	19	152	0	NOTE 1
CG FOURTH MAW	2	2	2	1	1	2	2	12	2	2	2	2	2	2	2	2	16	0	2
CMC	13	13	12	10	11	13	11	83	10	12	11	10	11	13	10	11	88	3	4
CNATRA	3	3	3	3	3	3	3	21	NOTE 2								0	1	2
CNIC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NOTE 1
COMDT COGARD	3	0	0	6	6	0	7	22	3	0	3	3	0	0	3	3	15	0	NOTE 1
COMNAVAIRLANT	11	12	10	10	10	11	10	74	NOTE 2								0	3	4
COMNAVAIRPAC	12	13	12	10	12	11	12	82	NOTE 2								0	3	4
COMNAVAIRFORES	4	4	4	4	4	3	4	27	3	4	2	3	4	3	3	2	24	1	2
COMNAVAIRSYSCOM	1	2	1	0	1	0	2	7	1	1	1	1	2	1	1	1	9	0	1
COMNAVSAFECEN	NOTE 1							0	NOTE 1								0	0	NOTE 1
COMNAVSURFLANT/PAC	1	1	0	0	0	0	0	2	NOTE 3								0	0	NOTE 1
NETSAFA	3	4	4	3	4	4	3	25	NOTE 1								0	0	0
NMOTC	1	0	5	5	0	5	0	16	NOTE 1								0	0	0
DIRECTOR ASSIGNED	2	2	2	2	2	2	2	14	2	2	2	2	2	2	2	2	16	1	6
TOTAL	56	56	56	56	56	56	56	392	40	40	40	40	40	40	40	40	320	12	25

\*ASM minimum class size is 10 students. If minimum size is not attained by 10 business days prior to convene date, class will be cancelled and registered students will be given top priority in the next class.

**Note 1:** Contact Associate Director, School of Aviation Safety for quotas as required.

**Note 2:** ASC quotas for COMNAVAIRPAC, COMNAVAIRLANT, CNATRA, and CNAFR FTS are coordinated by Navy Personnel Command (PERS-433I) through the Aviation Commanding Officer Training (AVCOT) program.

**Note 3:** COMNAVSURFPAC/COMNAVSURFLANT quotas will be assigned by the Navy Personnel Command (PERS-413F).

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SCHEDULE OF CLASSES (FY16)a. Aviation Safety Officer Course (23 Instructional Days)

ASO 16-01	13 OCT 2015 - 13 NOV 2015
ASO 16-02	05 JAN 2016 - 05 FEB 2016
ASO 16-03	17 FEB 2016 - 18 MAR 2016
ASO 16-04	29 MAR 2016 - 28 APR 2016
ASO 16-05	10 MAY 2016 - 10 JUN 2016
ASO 16-06	19 JUL 2016 - 18 AUG 2016
ASO 16-07	30 AUG 2016 - 30 SEP 2016

b. Aviation Safety Command Course (6 Instructional Days)

ASC 16-01	28 OCT 2015 - 04 NOV 2015
ASC 16-02	20 JAN 2016 - 27 JAN 2016
ASC 16-03	02 MAR 2016 - 09 MAR 2016
ASC 16-04	13 APR 2016 - 20 APR 2016
ASC 16-05A	25 MAY 2016 - 02 JUN 2016
ASC 16-05B	15 JUN 2016 - 22 JUN 2016
ASC 16-06	03 AUG 2016 - 10 AUG 2016
ASC 16-07	14 SEP 2016 - 21 SEP 2016

c. Aviation Safety Manager Course (5 Instructional Days)

ASM 16-01	16 NOV 2015 - 20 NOV 2015
ASM 16-02	02 MAY 2016 - 06 MAY 2016

d. Crew Resources Management Instructor Course (4 Instructional Days)

CRMI 16-01	05 OCT 2015 - 08 OCT 2015
CRMI 16-02	16 NOV 2015 - 19 NOV 2015
CRMI 16-03	07 DEC 2015 - 10 DEC 2015
CRMI 16-04	11 JAN 2016 - 14 JAN 2016
CRMI 16-05	08 FEB 2016 - 11 FEB 2016
CRMI 16-06	21 MAR 2016 - 24 MAR 2016
CRMI 16-07	04 APR 2016 - 07 APR 2016
CRMI 16-08	02 MAY 2016 - 05 MAY 2016
CRMI 16-09	13 JUN 2016 - 16 JUN 2016
CRMI 16-10	11 JUL 2016 - 14 JUL 2016
CRMI 16-11	22 AUG 2016 - 25 AUG 2016
CRMI 16-12	12 SEP 2016 - 15 SEP 2016

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e. FY 2016 Holidays

Columbus Day	12 OCT 15
Veterans Day	11 NOV 15
Thanksgiving Day	26 NOV 15
Christmas Day	25 DEC 15
New Year's Day	01 JAN 16
Martin Luther King Day	18 JAN 16
President's Birthday	15 FEB 16
Memorial Day	30 MAY 16
Independence Day	04 JUL 16
Labor Day	05 SEP 16